



Advancing Your ITAD Program

These 10 best practices will help your organization build a stronger, more accountable electronics management program, from the first vendor conversation to final disposition. Whether you're formalizing an existing program or building from scratch, each action moves you forward.

01



Partner with R2 Certified providers

R2 Certified service providers meet globally recognized standards for data security, environmental protection, and worker safety.

03



Consider total cost of ownership

Factor ITAD management costs into procurement decisions, not just purchase price and maintenance.

05



Request and maintain documentation

Keep records of where every asset goes, who handled it, and how it was processed.

07



Audit your processes and partners regularly

Review vendor performance and internal workflows on a consistent schedule to maintain compliance and drive continuous improvement.

09



Connect your ITAD to your sustainability goals

Align your disposition program with broader sustainability goals to strengthen reporting and demonstrate organizational accountability.

02



Strengthen your ITAD policy

Develop a formal policy that addresses data security, environmental responsibility, and value recovery for retired assets.

04



Track assets throughout their lifecycle

Monitor every device from procurement through retirement to maintain visibility and reduce gaps in accountability.

06



Educate your employees

Educate employees on proper handling and ITAD practices so responsible management starts before assets leave the building.

08



Incorporate ITAD data into ESG reporting

Integrate ITAD data into your ESG reporting, supply chain disclosures, and sustainability dashboards.

10



Measure and report on impact

Track the environmental and social outcomes of your electronics program and share results with stakeholders.

