

SETTING THE STANDARD FOR HOW THE WORLD REUSES AND RECYCLES ELECTRONICS.



R2 Certification: What's Involved

The R2 Certification process takes most companies 8 to 12 months to complete. While some successfully prepare for certification on their own, most find it beneficial to enlist the help of a consultant. The main steps in the certification process include:

- **EDUCATION** – Understand the requirements in the R2 Standard. Various free, online training resources are available in the [R2 Knowledge Base](#) on the SERI website.
- **IMPLEMENTATION** – Certification requires documenting the processes and procedures taking place at your facility, and incorporating the requirements in the [R2 Standard](#) into your process.
- **COLLECTING RECORDS & EVIDENCE** – An auditor will expect to see evidence that shows you are meeting all R2 requirements, such as testing and data destruction records; records that track the flow of equipment and materials through your facility; monitoring records, proof of legality for trans-boundary shipments; and other records or evidence that demonstrate your conformance to each R2 requirement.
- **CONDUCT ANNUAL "INTERNAL" AUDIT** – Annually assess conformance to R2 and other required standards and determine whether any changes or corrective action steps are needed. Internal auditors must be knowledgeable about the area(s) they are assessing. Many companies enlist the help of a [consultant](#) to perform internal audits.
- **PASS ANNUAL "CERTIFICATION" AUDITS** – Annual Certification audits must be conducted by one of the SERI-approved [Certification Bodies](#) listed on the SERI website. Contact CBs directly for cost estimates and to schedule an audit.
- **COST** – Costs vary depending on the size and types of operations performed and the level of risk at each facility. Three main areas of cost: **1)** \$2000 Annual SERI/R2 License; **2)** Other required certifications - see #6 below; and **3)** Registration audit (Stage 1 and Stage 2) and annual surveillance audit - see #7 below. *(Optional - Consulting costs to help facility prepare for certification.)*

Steps in the R2v3 Certification Process

Training resources are available in the [R2 Knowledge Base](#) on the SERI website, with new resources added regularly to address common implementation questions and conformance challenges.

1. Sign up for the **Intro to R2 webinar** in the "Getting Certified" section of the [R2 Knowledge Base](#). This is a 90-minute overview of R2 requirements and the steps and costs of certification.
2. **Download and review** The R2v3 Standard, the REC, and the R2v3 Code of Practices from the [R2 Document Library](#).
3. **Visit the [R2 Knowledge Base](#)** to view training modules, guidance, and other training and implementation resources.
4. Many companies find it helpful to enlist the services of a consultant from the [Consultant Directory](#) to help them prepare.
5. **Complete the online [License Application](#)** prior to the contract review with the CB.
6. Keep informed of important R2 updates, training, and other notices by following our [R2 Certification](#) page on LinkedIn.
7. Other Certifications Required by R2:
 - **Environmental, Health & Safety Management System** *(Facilities can certify R2 and EH&S certifications during the same audit).* R2 offers two options for EH&S certifications:
 - 1) **ISO 14001** (environmental) in combination with **ISO 45001** (health & safety): The cost for purchasing these is about \$150 each, however, they typically require longer audit times and can result in increased audit costs. Learn more about ISO standards: [iso.org/standards.html](https://www.iso.org/standards.html)
 - 2) **RIOS Standard** (a single, combined standard for environment, health & safety, and quality management): It has a \$1250 annual fee (decreases for multiple facilities). However, economies of scale from auditing RIOS vs. multiple other standards can reduce audit time and cost. Learn more about RIOS: rioscertification.org
 - **Quality Management System** - only required for facilities that perform test & repair or brokering activities. Options are: **ISO 9001 –OR– RIOS** (already included with the EH&S certification above)
8. **Schedule an audit** with a SERI-approved [Certification Body](#) listed on our website. *Note: CBs often book 4+ months ahead.*
9. **Pay the R2 License fee** prior to the Stage 2 audit.